**Nomination Form – Administration at Public Worship**

**Declarations**

I request that those named in this application are authorised as Eucharistic Assistants, who I confirm are in good standing and regular communicants of the Church of England.

\*\* (*insert first name and surname of each person here*)

\*\*

The Parochial Church Council gave its consent for those listed above to be Eucharistic Assistants at its meeting on:

*Insert date:*

All the above details are true to the best of my belief, and I declare that there are no safe-guarding concerns known to me relating to any of those being nominated for authorisation, and none is subject to any safeguarding agreement.

I shall ensure that all Eucharistic Assistants receive training appropriate to their role.

Signed: Print name:

*Incumbent / Priest-in-Charge / Area Dean* *(delete as applicable)* Date:

Parish Deanery

*Declaration by Head Teacher for those under 18 years of age requesting authorisation in the context of a church school:*

I give my consent for those children indicated to be granted authorisation as Eucharistic Assistants in my church school.

\*\* (*insert first name and surname of each child here*)

\*\*

Signed: Print name:

Head Teacher of *(name of church school)*

Date:

**Notes**

*Under 18 years old*: children who are regular communicants may be authorised if they are confirmed or admitted to Communion prior to confirmation in accordance with Diocesan policy. Children who are Eucharistic Assistants are only permitted to distribute Communion at public worship, or in their church school with the consent of the Head Teacher given above.

*Consent given by the PCC* is needed in all cases except where authorisation is solely for a child in a church school.

*Consent given by the Head Teacher* is needed for any child to be authorised in a church school.

**Completed forms should be sent to**

**Ms Jo Sandham, Secretary to the Bishop of Manchester,**

**Bishopscourt, Bury New Road, Salford. M7 4LE**

**or email** **sec@manchester.anglican.org**