

Wednesday, 20th November 2024

To: All Deanery Synod Members

Dear Colleague,

Elections to Diocesan Boards, Councils and Committees - Triennium 2024-2027

Please find enclosed copies of the documentation concerning elections to the Diocesan Boards, Councils and Committees.

Non-members of Diocesan Synod may be elected to the following Boards and Committees:

- Diocesan Property Committee
- Vacancy in See Committee

Only Members of Diocesan Synod may be elected to the following Boards and Committees:

- Bishop's Council
- Diocesan Mission and Pastoral Committee

The current membership cycle for these committees will come to an end on 31st December 2024. If you would like to become a member of any of the listed Boards and Committees, please complete and return the enclosed nomination form.

All nominations require a proposer and seconder both of whom must be members of the appropriate House of Diocesan Synod, and in certain instances (but not all), from within the same Archdeaconry as the nominee.

Please carefully read the specific requirements for nominations to each Board or Committee contained within the following document: *'Elections to Boards, Councils and Committees – Functions & Constitution'*.

The person nominated must also indicate their willingness to stand for election by signing the nomination form itself. Nominations can be made only by those entitled to vote and must be made on an official nomination form as enclosed and via hardcopy only – nomination forms submitted electronically will be deemed to be invalid.

Your nomination will need to be submitted to me by: **Friday, 6th December 2024.**
[A current membership list for Diocesan Synod can be found on the diocesan website.](#)

Please note:

All of the documentation listed below has been forwarded via email to those for whom we have email addresses listed on the Diocesan Contact Management System, and via hardcopy to those for whom we do not have email addresses listed.

Diocesan Office, St John's House, 155 163 The Rock, Bury, BL9 0ND

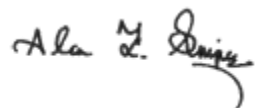
Switchboard: 0161 828 1400 www.manchester.anglican.org

Manchester Diocesan Board of Finance is a company limited by guarantee registered in England (n° 149999) and registered charity (n° 249424)

If you would like to receive any of the documentation as outlined below and/or a stamped addressed envelope to return a nomination form, then please contact us directly 0161 828 1400 or via email: elections@manchester.anglican.org (preferred).

I reiterate, information about each committee is enclosed in this pack, please read the criteria for each Board or Committee carefully. If you have any queries or questions relating to this process, then please do not hesitate to contact me.

Yours sincerely,



The Reverend Fr Alan J. Simpson LL.M

DMPC & DAC Secretary and Diocesan Governance Manager (and Diocesan Electoral Registration Officer)

Enc:

- Election Timetable
- [Updated Membership of Diocesan Synod/ Diocesan Board of Finance](#)
- Elections to Boards, Councils and Committees – Functions & Constitution/Nomination Form

Timetable for Nominations/Elections to Boards, Council and Committees

**For the Next Triennium:
1st January 2025 – 31st December 2027**

Wed, 20 November 2024 Notification of the election to Diocesan/Deanery synod members and invitation to nominate candidates

Fri, 6th December 2024 Last day for nomination of candidates – 12noon

If more candidates are nominated than available places:

Mon, 9th December 2024 Voting papers will be sent to all voters

Fri, 20th December 2024 Last day for receipt of voting papers – 12noon

Mon, 23rd December 2024 Counting of the votes

Mon, 23rd December 2024 Publication of results of elections

Wed, 1st January 2025 Newly elected members take up posts

Early February 2025 Nominations Committee to review outstanding vacancies
(Appointed at the January Bishop's Council Meeting)



Elections to Boards, Councils and Committees

Functions & Constitutions

November 2024

Manchester Diocesan Synod & Board of Finance

Elections to Boards, Councils and Committees

Members of the newly elected Diocesan Synod are invited to put forward NOMINATIONS in the elections to various diocesan boards and committees.

Before completing the nomination form please check carefully the notes under each heading and in particular, take note of the eligibility to stand for each body before submitting a nomination. The person nominated must have consented to serve.

In all cases the proposer and seconder must be members of the Diocesan Synod.

Nominations must be returned to:

The Reverend Fr Alan J. Simpson (Diocesan Governance Manager)
St John's House
1550-163 The Rock
Bury
BL9 0ND

Bishop's Council and Standing Committee of the Diocesan Synod

Chair: The Lord Bishop of Manchester

Key Officer: The Chief Operating Officer and Diocesan Secretary

The Bishop's Council and Standing Committee is a statutory committee of the Diocesan Synod, established under Church Representation Rule 34 (1) (k), which discharges some of the advisory and consultative functions of the Synod (Section 4 of the Synodical Government Measure 1969). Its functions in relation to the Diocesan Synod are as set out in Diocesan Synod's Standing Order 78 (reproduced below):

Functions:

1. to plan the business of the synod, to prepare the agenda for its sessions and to circulate to members information about matters for discussion;
2. to initiate proposals for action by the synod and to advise it on matters of policy which are placed before it;
3. to advise the president on any matters which he may refer to the committee;
4. subject to the directions of the synod to transact the business of the synod when it is not in session;
5. to appoint members of committees or nominate members for election to committees, subject to the directions of the synod;
6. to carry out such other functions as the synod may designate to it.

Financial Aspects:

1. The Members of Bishops Council shall act as directors (for the purposes of company law) and trustees (for the purposes of charity law) of the Manchester Diocesan Board of Finance
2. When meeting as the Directors, the meeting shall be chaired by the Chair or vice Chair of the DBF
3. Such meetings shall be known as meetings of The Board of Directors
4. The Meeting of the Directors will
 - a) Determine strategy and policy in relation to:
 - i. Clergy Stipends (in line with Synodical Ministry deployment policy)
 - ii. Revenue Budgets
 - iii. Capital Budgets
 - iv. Investments
 - v. The Parish Share system
 - vi. Risk Management
 - b) Monitor the implementation of policy
 - c) Approve draft budget submissions for approval by the Board of Finance and Diocesan Synod
 - d) Receive and approve the annual Consolidated Financial Statements
 - e) Agree financial sub-structures
 - f) Consider any business referred by the DBF, Synod, Bishop's Council or the Finance sub structures

Each meeting will receive a report from the Finance and General Purposes Sub-Committee

Membership of the Bishop's Council & Standing Committee of the Diocesan Synod

- ONE Clerical and ONE Lay person to be elected from each Archdeaconry, by Houses of Clergy and Laity respectively.
- The Proposer, Seconder and Candidate must be from the same Archdeaconry.
- The Proposer, Seconder and Candidate must be from the same House.
- Candidates **must** be members of Diocesan Synod.
- The Proposer and Seconder must be members of Diocesan Synod.

The Bishop's Council constitution is as follows:

Chairman: The Lord Bishop

Ex-Officio: The Bishop of Bolton
The Bishop of Middleton
The Archdeacon of Salford and Bolton
The Archdeacon of Manchester
The Archdeacon of Rochdale
The Dean of Manchester

Chair of the Board of Finance
Chair of the House of Clergy
Chair of the House of Laity

Elected by the Diocesan Synod *(1 clergy and 1 laity from each Archdeaconry)*

Bolton Archdeaconry

Clergy:

1 vacancy

Laity:

1 vacancy

Manchester Archdeaconry

Clergy:

1 vacancy

Laity:

1 vacancy

Rochdale Archdeaconry

Clergy:

1 vacancy

Laity:

1 vacancy

Salford Archdeaconry

Clergy:
1 vacancy

Laity:
1 vacancy

Synodical Members

5 x co-opted members

Mission and Pastoral Committee

Chair: The Bishop of Middleton

Key Officer: The DMPC & DAC Secretary and Diocesan Governance Manager

The Committee meets about six times a year. Meetings are normally held at St John's House and start at 10.00am, finishing no later than 1.00pm. Members may be asked to represent the Committee at evening pastoral consultations, e.g. when suspension of presentation to a benefice is being considered or other meetings relating to consultation on pastoral reorganisation.

The Diocesan Mission and Pastoral Committee, operates under the provisions of the Diocesan Mission and Pastoral Measure 2011. The function of this Committee as set out in the Measure is to "review the arrangements for pastoral provision/supervision in the diocese [and] to make recommendations to the bishop [for] matters for which provision may be made by a pastoral scheme or pastoral order." Within that remit, the Committee is to have particular regard to "the making of provision for the cure of souls in the diocese as a whole", "the traditions, needs and characteristics of individual parishes" and to give "due regard to the furtherance of the mission of the Church of England."

Functions:

- (i) to make or assist in making better provision for the cure of souls in the Diocese and in particular parishes.
- (ii) to review arrangements for pastoral provision/supervision and care in the Diocese, including sharing agreements for a church or parsonage.
- (iii) to prepare strategies or proposals for carrying out the Committees functions under (i) and (ii) for submission to the Bishop and Diocesan Synod (here appropriate) for their approval.
- (iv) To maintain an overview of matters relating to church buildings in the Diocese and their use, other than matters within the jurisdiction of the consistory court or within the functions of the Diocesan Advisory Committee for the Care of Churches.
- (v) to make every endeavour to find a suitable alternative use for churches proposed to be closed, and buildings which have closed for regular public worship under a pastoral church buildings scheme.
- (vi) to make recommendation to the Bishop regarding draft pastoral proposals for matters provided under the Mission and Pastoral Measure 2011.

Membership of the Mission and Pastoral Committee

- TWO Clerical and THREE Lay persons to be elected from each Archdeaconry.
- The Proposer, Seconder and Candidate must be from the same Archdeaconry.
- The Proposer, Seconder and Candidate must be from the same House.
- Candidates **must** be members of Diocesan Synod.
- The Proposer and Seconder must be members of Diocesan Synod.
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The Mission and Pastoral Committee constitution is as follows:

Chairman: The Right Revd Mark Davies, Bishop of Middleton

Ex-Officio: The Bishop of Manchester
The Bishop of Bolton
The Bishop of Middleton
The Archdeacon of Salford and Bolton
The Archdeacon of Manchester
The Archdeacon of Rochdale

Chair of the Board of Finance
Chair of the DAC
Chair of the Property Committee

Canon Evangelist (or equivalent and where possible)
Senior Methodist Representative (where possible)

Elected by the Diocesan Synod *(2 clergy and 3 laity from each Archdeaconry)*

Bolton Archdeaconry

Clergy:	Laity:
2 vacancies	3 vacancies

Manchester Archdeaconry

Clergy:	Laity:
2 vacancies	3 vacancies

Rochdale Archdeaconry

Clergy:	Laity:
2 vacancies	3 vacancies

Salford Archdeaconry

Clergy:

2 vacancies

Laity:

3 vacancies

Appointed by Bishop's Council (2)

2 x vacancies

Property Committee

Chair: The Archdeacon of Salford and Bolton

Key Officer: Director of Land and Property

The Committee meets six times a year in St John's House. Meetings start at 12.30pm to allow for professional members to attend and includes a light lunch.

Functions:

- (i) recommending standards for new and existing houses – their provision, repair and improvement;
- (ii) recommending an annual budget and exercising the financial control and monitoring of that budget;
- (iii) monitoring the housing and repair policies, and recommending changes where appropriate;
- (iv) approving quinquennial surveys of houses;
- (v) monitoring the house replacement list and recommending replacements where necessary, including the funding of the same and approving plans for new houses;
- (vi) recommending policy in relation to Glebe land ownership; general management of Glebe holdings in consultation with the diocesan agent – rent reviews, new lettings, easements, terms of sale.

Membership of the Property Committee

- ONE Clerical and ONE Lay person to be elected from each Archdeaconry.
- The Proposer, Seconder and Candidate must be from the same Archdeaconry.
- The Proposer, Seconder and Candidate need not be from the same House.
- Candidates **need not** be members of the Diocesan Synod/Board of Finance.
- The Proposer and Seconder must be members of Diocesan Synod.

The Property Committee constitution is as follows

Chair: The Archdeacon of Salford and Bolton

Ex-Officio: The Archdeacon of Manchester
The Archdeacon of Rochdale
The Chairman of the Board of Finance (Canon John Walsh OBE)

Elected by the Board of Finance

(1 clerical and 1 lay person from each Archdeaconry)

Bolton Archdeaconry:

1 clergy vacancy

1 lay vacancy

Manchester Archdeaconry:

1 clergy vacancy

1 lay vacancy

Rochdale Archdeaconry:

1 clergy vacancy

1 lay vacancy

Salford Archdeaconry:

1 clergy vacancy

1 lay vacancy

Co-options: (4)

4 vacancies

Vacancy in See Committee

Chairman: To be elected by the Bishop's Council

Key Officers: The Chief Operating Officer and Diocesan Secretary/Diocesan Registrar

The Vacancy in See Committee only meets when it is necessary for a new Diocesan Bishop to be appointed, however, it is important to ensure that the appropriate membership is in place at any given time.

The role of the Vacancy in See Committee is to prepare a statement setting out the needs of the diocese whilst also providing such factual information about the diocese and its organisation as may be requested by the Crown Appointments Commission. The Committee elects some of its members to be members of the Commission in connection with its function in relation to the vacancy.

Vacancy in See Committee

- TWO Clerical and THREE Lay persons to be elected by the House of Clergy and House of Laity respectively.
- The Proposer, Seconder and Candidate must be from the same House
- The Proposer, Seconder and Candidate need not be from the same Archdeaconry
- Candidates **need not** be members of Diocesan Synod
- The Proposer and Seconder must be members of Diocesan Synod.

The Vacancy in See Committee constitution is as follows:

Ex- Officio: The Bishop of Bolton
The Bishop of Middleton
The Dean of Manchester

Proctors in Convocations:

The Revd Canon Lisa Battye (Manchester South and Stretford)
The Revd Canon Janie Cronin (Rochdale)
The Ven Dr Rachel Mann (Salford and Bolton)
The Revd Canon Andy Salmon (Salford and Leigh)
The Revd Gareth Thomas (Salford and Leigh)
The Revd Vincent Whitworth (Bolton)

Members of General Synod:

Mrs Pam Davies (Bolton)
Canon Dr Adanna (Addy) Lazz-Onyenobi (Manchester South and Stretford)
Mrs Abigail Ogier (Manchester South and Stretford)
Canon Geoffrey Tattersall KC (Bolton)
Councillor James Wilson (Manchester South and Stretford)

Two Archdeacons

Chairs of the Houses of Clergy and Laity respectively

Elected by the Diocesan Synod:

Bolton Archdeaconry:

Clergy:	Laity:
2 vacancies	3 vacancies

Manchester Archdeaconry:

Clergy:	Laity:
2 vacancies	3 vacancies

Rochdale Archdeaconry:

Clergy:	Laity:
2 vacancies	3 vacancies

Salford Archdeaconry:

Clergy:	Laity:
2 vacancies	3 vacancies

Archdeaconry of

Forms should be returned to The Reverend Fr Alan J. Simpson, St John's House, 155 163 The Rock, Bury, BL9 0ND or emailed to:

elections@manchester.anglican.org Completed forms are to be received by **12noon on Friday, 6th December 2024**

Title of Board, Council or Committee PLEASE PRINT	Name & Deanery of Nominated Person PLEASE PRINT	Candidate's Signature of Consent	Names of Proposer and Secunder PLEASE PRINT	Signature of Proposer and Secunder
			Proposer:	
			Secunder:	
			Proposer:	
			Secunder:	
			Proposer:	
			Secunder:	
			Proposer:	
			Secunder:	

NOTES:

- Please enter the names of the Boards/ Committees to which you are seeking nomination in the first column
- The proposer and seconder must be members of Diocesan Synod and they must obtain the consent of the person nominated.
- The names of the nominee, proposer and seconder must be clear and legible.
- Nomination forms can be either posted or scanned and emailed to: elections@manchester.anglican.org