**Focal Leader: Ministry Agreement**

*The focal leader Ministry Agreement should be discerned by the focal leader-designate, Incumbent or oversight Minister, PCC, Mission Community Leader or other key players in the life of the named worshipping community.*

**CORE FOCAL LEADER RESPONSIBILITIES**

The role of the Focal Leader is locally determined, but focal leaders have core ministry responsibilities:

1. **To be a go-to person** and ‘hold the continuity’ of relationship within church.
2. **To be a face of church** in the local area and alongside others in the Parish and Mission Community to have a focus on ministry within the congregation(s) and mission in the local community.
3. **To encourage, enable and equip others in discipleship and mission** in church and across the mission community, alongside other focal leaders. To be collaborative and build teams within their areas of responsibility.
4. **Particular ministry:** Focal Leaders may also focus on mission and growth within a particular ministry. This particular ministry may be something they are involved in prior to taking on focal leadership or something new for which they are being called into. If relevant, these may be identified below.

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| **Name of Focal Minister** |  |
| **Name of oversight Minister or PCC member***(If the parish is in vacancy, an oversight minister must be named).* |  |
| **Church or worshipping community** |  |
| **Date** of (proposed) commissioning.*If unknown please leave blank*. |  |

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| **Area of particular ministry***(Please indicate any areas of special focal leader responsibility)* | Focal Leaders may take oversight of a specific aspect of mission or ministry: |
|  |[ ]  Outreach of the church in the local community |
|  |[ ]  Pastoral work of the church |
|  | [ ]  | Ministry within a specific congregation or ministry |
|  |[ ]  Children and Youth Work |
|  |[ ]  Worship leading |
|  |[ ]  Other (s) (please state): |
| **Any further information on particular areas of ministry focus.** |  |

*Both core and particular ministries will be open to necessary development as the focal role develops. This development will be considered in regular ‘support and review’ meetings.*

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| **Proposed time offered by the focal leader:** |  |
| **Anticipated pattern of regular support and review meetings:***(In addition to first three month and then annual, review)* | **Example:** *Meet with oversight Minister*  | **When:** *Monthly* |
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| **Are there any other expectations on the focal leaders’ time?** | **Example:** attendance at PCC, Mission Community Leadership Team (how often) |
| **Expenses:** | What expenses might be claimed, how might this be done and to whom? |

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| --- | --- |
| **Any other necessary information unique to your context:** |  |

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| --- | --- | --- | --- |
| Signed**(Focal Leader)** |  | Date |  |
| Signed**(oversight Minister or PCC Member)** |  | Date |  |

Please return this form to: Beverleyangier@manchester.anglican.org

**Beverley Angier – Focal Ministry Officer** **07423 711298**

**Or**

**Michele Evans – Learning and Development Administrator**

MicheleEvans@manchester.anglican.org