

INSIDE THIS ISSUE

- **MEET THE FUNDERS AND IMPROVING LEGACY GIVING - A GIVING, GENEROSITY, AND THANKFULNESS TRAINING DAY**

High quality speakers from Christian Aid, National Churches Trust, and Benefact Trust, have been recruited for this training event on Friday 25th October between 10.30 a.m. and 3.30 p.m. It can be attended in-person or online. More details on [pages 2 and 3](#).

- **FREE ONLINE TRAINING FROM THE ASSOCIATION OF CHURCH ACCOUNTANTS AND TREASURERS (ACAT)**

As an extension of the diocese's block membership with ACAT, we have added a number of free online training courses for our churches this autumn. Also, find out how your church can set up a free ACAT membership. More details on [page 3](#).

- **UPCOMING TRAINING DATES**

Full details on how to register and attend a number of upcoming training events are shown on [pages 4 and 5](#):

- How to write a successful application for external funding** on Thursday 17th October at 7 p.m.
- Association of Church Accountants and Treasurers 2024 Conference - Livestream** on Saturday 19th October
- Open4Community - how to identify new sources of funding** on Tuesday 22nd October at 7 p.m.
- Treasurer and Gift Aid Secretary, and My Giving Online and My Fund Accounting Online training** from Data Developments on variety dates later this year.
- FAITH: Trustee Duties in a Faith Charity Context** on Wednesday 6th November between 12 noon and 1 p.m.
- Digital giving this Advent and Christmas** on Wednesday 6th November at 2 p.m.

- **HOW TO USE THE CHURCH ORGANISER AND MY FUND ACCOUNTING ONLINE**

This event on Friday 22nd November will explain how The Church Organiser, via The Life Events Diary in A Church Near You, can manage room bookings and events, and invoicing and payments at your church. More information on [page 6](#).

- **GASDS CLAIMING AND MAINTAINING THE REQUIRED HMRC AUDIT TRAILS**

Please ensure your church is legally claiming Gift Aid Small Donations Scheme (GASDS) by ensuring your counting and banking processes are meeting HMRC requirements, see [page 7](#) for more details.

- **TOGETHER FOR GOOD: THE £5,000 FUNDING INITIATIVE, AND EASYFUNDRAISING ONLINE DONATIONS**

Waitrose and easyfundraising have joined forces to offer churches the chance to win one of five £1,000 donations. easyfundraising's online donations service is closing on Thursday 24th October. Find out more on [page 8](#).

- **NATIONAL LOTTERY HERITAGE FUND (NLHF) ANNOUNCES £100M OF FUNDING FOR PLACES OF WORSHIP**

The NLHF has announced £100m for places of worship over the next three years. More details on [page 9](#).

- **LISTED PLACES OF WORSHIP (LPW) SCHEME**

Details on how to join a national campaign to retain the LPW Scheme is on [page 9](#).

- **BISHOP'S ORDINATION FUND COLLECTIONS AT CLERGY LICENSING, CONFIRMATION, AND VISITATION SERVICES**

New arrangements have been introduced for collections at clergy licensing, confirmation, and visitation services at our churches. For more information, [see page 10](#).

MEET THE FUNDERS AND INSPIRING LEGACY GIVING - A GIVING, GENEROSITY, AND THANKFULNESS TRAINING DAY

This training day aims to inspire the development of Giving, Generosity, and Thankfulness as part of the mission of every church across our diverse. It will deliver sessions to support churches with the aim of increasing legacy giving from their congregations, and how to successfully apply for financial support from two grant funders who specialise in working with churches and Christian charities. I

It is taking place on Friday 25th October between 10.30 a.m. and 3.30 p.m. and you can register here <https://bit.ly/3AUPW6t> to attend online or in-person at St John's House.

- **INSPIRING LEGACY GIVING - FAITH WILL**

WHAT WILL THE SESSION COVER?

Christian Aid is working alongside the Church of England, the Church of Scotland, the Quakers, and the United Reformed Church to encourage people of faith to remember their own church and Christian Aid in their Wills. This ecumenical legacy campaign is the first of its kind and is designed to help make it easier to talk about legacy giving in church. In this session the range

of free resources and tools available from Faith Will will be shared as well as ideas to help you to start legacy conversations in your church.

ABOUT FAITH WILL

For more information about Faith Will, please visit www.christianaid.org.uk/appeals/key-appeals/faith-will

- **MEET THE FUNDER - NATIONAL CHURCHES TRUST**

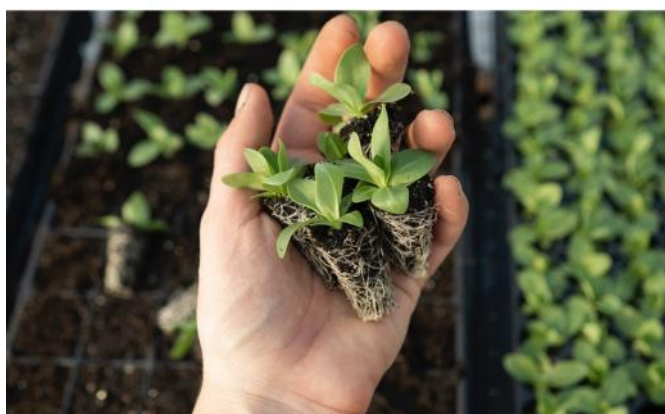
WHAT WILL THE SESSION COVER?

The session will outline the various grant funding programmes offered by the National Churches Trust. Whether you are looking to repair your roof, install a kitchen or accessible toilets, clear asbestos or simply need help undertaking regular essential maintenance to your building, they offer a range of grants to suit the size and needs of your project. The Trust also has a special Cherish grants programme – created especially to help places of worship in North West England (Cumbria, Lancashire, and Greater Manchester).



MEET THE FUNDERS AND INSPIRING LEGACY GIVING

A Giving, Generosity, and Thankfulness training day



St John's House and online via Teams
 10.30 a.m. to 3.30 p.m. on Friday 25th October
 Register online by visiting <https://bit.ly/3AUPW6t>
 or scan the QR code



AGENDA		
TIME	TOPIC	NAME OF SPEAKER
10.00	Refreshments on arrival	
10.30	Welcome and opening prayer	Paul Bailey Diocesan Giving Advisor, The Diocese of Manchester
10.40	Update on Giving, Generosity, and Thankfulness in the Diocese of Manchester	Paul Bailey
11.00	Inspiring legacy giving - Faith Will	Liz Burrell, Legacy Campaign Advisor, Christian Aid Zoe Abernethy, Church Engagement Fundraising Officer (Greater Manchester), Christian Aid
12.00	Lunch	
13.00	Meet the funder - National Churches Trust	Matthew Maries, Cherish Project Support Officer (North West), National Churches Trust
14:00	Tea and coffee break	
14.15	Meet the funder - Benefact Trust	Andrew Bass, Senior Grants Officer, Benefact Trust
15.15	Closing remarks	Paul Bailey

Further information

Lunch and refreshments will be provided for those attending the event at St John's House. This will include tea and coffee on arrival from 10 a.m. Up to 100 guests can be accommodated in-person at St John's House, and a wait list will be in use to reallocate any unwanted in-person registrations. The sessions will be recorded and sent to you after the event. If you want to receive the recordings but can't make this date, please register to attend online. Here is a [Google Maps link](#) to create directions to St John's House, 155-163 The Rock, Bury, BL9 0ND.

ABOUT NATIONAL CHURCHES TRUST

For further details about National Churches Trust, please visit www.nationalchurchestrust.org

- **MEET THE FUNDER - BENEFACT TRUST**

WHAT WILL THE SESSION COVER?

An opportunity to learn more about grant funding from Benefact Trust, their current grant programmes, and how to apply to them.

ABOUT BENEFACT TRUST

For further details about Benefact Trust, please visit <https://benefacttrust.co.uk>

- **FURTHER INFORMATION**

Lunch and refreshments will be provided for those attending the event at St John's House. This will include tea and coffee on arrival from 10 a.m. Up to 100 guests can be accommodated in-person at St John's House, and a wait list will be in use to reallocate any unwanted in-person registrations. The sessions will be recorded and sent to you after the event. If you want to receive the recordings but can't make this date, please register to attend online. Here is a [Google Maps link](#) to create directions to St John's House, 155-163 The Rock, Bury, BL9 0ND.

FREE ONLINE TRAINING FROM THE ASSOCIATION OF CHURCH ACCOUNTANTS AND TREASURERS

The Association of Church Accountants and Treasurers (ACAT) is offering free online training courses to churches within our diocese. Spaces are limited, up to 20 per course, for the upcoming dates in November and December and will be allocated on a first come, first served basis:

1. BEING A TREASURER: THE BASICS

Session 1 between 10 a.m. and 12 noon on Saturday 16th November

Session 2 between 10 a.m. and 12 noon on Saturday 23rd November

Session 3 between 10 a.m. and 12 noon on Saturday 30th November

20 places are available for each of the three sessions.

ACAT strongly advises delegates to book sessions 1, 2 and 3 to ensure they are appraised of the entire course. For further information about the course content visit <https://www.acat.uk.com/product/being-a-treasurer-the-basics-session-1-charity-law-finance-processes-and-bookkeeping-15/>

2. INTRODUCTION TO BEING A CHURCH TRUSTEE: SOME THINGS TO THINK ABOUT

7 p.m. to 8 p.m. on Tuesday 19th November

15 places are available. For further information about the course content visit <https://www.acat.uk.com/product/introduction-to-being-a-church-trustee-some-things-to-think-about-2/>

3. GIFT AID: MAXIMISING THE BENEFITS AND REDUCING THE PITFALLS

10 a.m. to 1 p.m. on Tuesday 3rd December

20 places are available. For further information about the course content visit <https://www.acat.uk.com/product/gift-aid-maximising-the-benefits-and-reducing-the-pitfalls-4/>

- **HOW TO RESERVE A PLACE ON THESE COURSES**

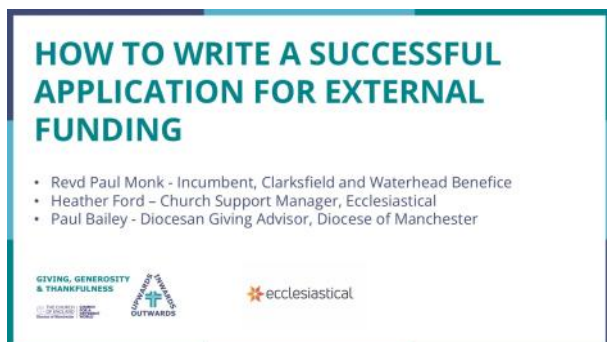
To reserve a place on any of the above courses please do not contact ACAT directly. Instead, please email ZoeKruger@manchester.anglican.org with the course title, and the names of the people attending and their email addresses. This information will be shared with ACAT and joining instructions will be sent out by their Training Administrator via email.

- **ACAT FREE MEMBERSHIP FOR CHURCHES IN OUR DIOCESE**

Access to these free online training courses is provided thanks to the diocese's block membership with ACAT. This means that individuals from our churches can set up their own free ACAT accounts, which normally costs £22 per person, to access the members only section of their website and other services. To set up your free ACAT account, please email finance@manchester.anglican.org for the login details.

UPCOMING TRAINING DATES

- **HOW TO WRITE A SUCCESSFUL APPLICATION FOR EXTERNAL FUNDING**



This webinar will outline how your church can write applications for consideration by external funders, including organisations such as charitable trusts and foundations.

It will include the preparatory work required to gather the necessary information before the writing process can start. Hints and tips will also be shared to enable your church to draft and submit funding proposals the recipient organisations will be interested in supporting.

The training will be delivered by Revd Paul Monk, Incumbent, Benefice of Clarksfield and Waterhead; Heather Ford, Church Support Manager, Ecclesiastical; and Paul Bailey, Diocesan Giving Advisor.

The following date is available, click on the link or scan the QR code to register:

Thursday 17th October at 7 p.m.

- **ASSOCIATION OF CHURCH ACCOUNTANTS AND TREASURERS 2024 CONFERENCE - LIVESTREAM**



The Association of Church Accountants and Treasurers (ACAT) have announced that this year's conference will

take place on **Saturday, October 19th.**

As they want the conference to be attended by all, this year the price of watching the conference online has been reduced to £20. You can watch the conference as a church group, so please bring along anyone connected with church finances or management.

The livestream is available for those unable to attend the conference in person. Due to streaming limitations, ACAT is unable to offer a choice of seminars.

Full details of the conference agenda will be added to the registration website once confirmed. [You can book your place on this web page](#) or scan the QR code.



- **OPEN4COMMUNITY: HOW TO IDENTIFY NEW SOURCES OF FUNDING**



Open4Community, provided by Idox, is an external funding search facility which is free for parishes, church schools, and church hall users in the Diocese of Manchester to use. It is an excellent tool and all potential users are encouraged to register and use it on a regular basis to gain the maximum benefit.

This webinar will explain how to: register to use Open4Community; search for potential funders and find out more about them; utilise the other tools provided; and set up regular email updates on potential funding sources.

Attendees will also have the opportunity to arrange a one-to-one consultation with Matt Godfrey from Idox. During an online meeting he will provide guidance on how to use the site's search function to identify potential sources of funding to support your church's mission and ministry in its local community.

The following date is available and to register please click on the link or scan the QR code:

[Tuesday 22nd October at 7 p.m.](#)



- **TREASURER AND GIFT AID SECRETARY, AND MY GIVING ONLINE AND MY FUND ACCOUNTING ONLINE TRAINING FROM DATA DEVELOPMENTS**

Data Developments regularly hold free online training sessions for the volunteers who provide these vitally important roles at their churches. New training dates are announced every 4-6 weeks and you can find them and [register to attend by clicking here](#) or scanning the QR code.



- **FAITH: TRUSTEE DUTIES IN A FAITH CHARITY CONTEXT - WEBINAR**



CHARITY COMMISSION FOR ENGLAND AND WALES

This is a free event hosted by the Charity Commission's Charities Engagement Team and is available to faith charities. It takes place online on **Wednesday 6th November between 12 noon and 1 p.m.**

Don't forget if you are a member of your church's PCC, you are a trustee of your church charity. This webinar will cover what your trustee duties are with regards to managing a faith charity.

The webinar will be delivered using Microsoft Teams Live Events. You will be unable to use your camera and microphone but can ask questions via the Q&A function. You can access the link to join the event in your confirmation email after registering via Bookwhen. The joining instructions, including a guide on how to access the webinar via Microsoft Teams Live Events, will be sent to all registered attendees in advance.

Please register to attend the webinar by using [this link](#) or scanning the QR code.



- **DIGITAL GIVING THIS ADVENT AND CHRISTMAS**



This webinar, hosted by the Church of England Giving Team, will dive into Digital Giving and how it can help your church, whether it's online donations or contactless and in-person. It will look at templates for promoting donation QR codes, and how to edit those on Canva. The hosts will also demonstrate how you can maximise opportunities for giving over the Advent and Christmas period.

To register please click on the link or scan the QR code.

[Wednesday 6th November at 2 p.m.](#)



- **FREE ONLINE ACAT TRAINING**

The Association of Church Accountants and Treasurers (ACAT) is offering free online training courses to churches within our diocese. **Full details are provided on page 3.**

Spaces are limited, up to 20 per course, for the following topics in November and December, and on a first come, first served basis:

BEING A TREASURER: THE BASICS

INTRODUCTION TO BEING A CHURCH TRUSTEE: SOME THINGS TO THINK ABOUT

GIFT AID: MAXIMISING THE BENEFITS AND REDUCING THE PITFALLS

HOW TO RESERVE A PLACE ON THESE COURSES

To reserve a place on any of the above courses please do not contact ACAT directly. Instead, please email ZoeKruger@manchester.anglican.org with the course title, and the names of the people attending and their email addresses. This information will be shared with ACAT and joining instructions will be sent out by their Training Administrator via email.

HOW TO USE 'THE CHURCH ORGANISER' AND 'MY FUND ACCOUNTING ONLINE'

The Church Organiser is the next stage in the life of The Life Events Diary, giving you even more tools to help streamline and improve your administration.

Building on three great years of The Life Events Diary, you can now manage any rooms which you hire out to the community, and provide tickets for events in the church life, whether they're concerts, conferences or holiday clubs. The Church Organiser provides some additional tools for your tool kit and is absolutely free of charge for all Church of England churches.

My Fund Accounting Online (The Church of England's recommended platform for church accounts) is an accounting package written especially for churches. It has been designed by people who have been church treasurers who fully understand the complexities of fund accounting and want to make life simpler for treasurers.

Built on nearly 40 years of writing software for churches My Fund Accounting Online has modern, easy to use screens and a host of features designed to make your life easier. It automates many processes by integrating with different systems to minimise the manual input you need to complete to produce your accounts. A wide range of compliant accounting and fund reports are available at the click of a button as is the Return of Parish finance.

My Fund Accounting Online will connect up with The Church Organiser so your church will be able to generate invoices for payment from the software including a hyperlink to receive the payment directly into your church's bank account. It will also handle ticket sales in a similar manner.

We'd like to invite you to attend the two part training day on **Friday 22nd November** at St John's House, Bury, and you can do this in the following ways:

1. Attend for the full day (advisable)
9.30 a.m. to 4.40 p.m.
2. My Fund Accounting Online workshop only
9.30 a.m. to 12.30 p.m.
3. The Church Organiser workshop only
1.15 p.m. to 4.40 p.m.

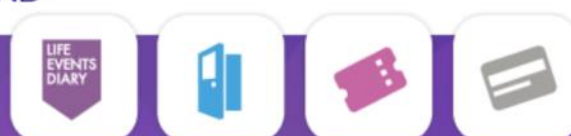
If you are planning to attend both workshops, please bring along your own lunch. Drinks will be provided.

This training is designed to be 'hands on', so you'll need your own laptop or tablet device to participate. You'll be able to set up The Church Organiser for your church on the day, and you will also be able to use a test area for My Fund Accounting Online to input some trial data.

Please book your free online tickets here <https://tickets.myknowchurch.co.uk/gb/ODIzLTg1/t> or via the QR code.



Tools to help you organise church life. All in one place



GASDS CLAIMING AND MAINTAINING THE REQUIRED HMRC AUDIT TRAILS

During the last few months the Gift Aid Lite team has provided advice and guidance to a number of churches regarding the Gift Aid Small Donations Scheme (GASDS).

In some cases, this has unfortunately resulted in the churches being instructed not to claim on historic cash based donations, and with future donations only being claimable once their cash counting and audit processes have been improved to meet HMRC requirements.

EXPECTED COUNTING AND BANKING PROCESSES

To ensure your cash donations in numbered envelopes and the open plate are GASDS claimable, please make sure you are completing the following steps:

1. Recording the total amount of cash donations collected and the date of the service.
2. Two non-related individuals are counting the monies.
3. Each envelope should have the following information written on it: the counter's initials, the donation amount, and cheque, if not a cash donation.
4. A full cash breakdown/vestry sheet should be used for each donation date (a template copy can be requested via email or downloaded from Parish Buying).
5. Some churches have an envelope register on the reverse of the vestry sheets, so the donation amounts (stating if it was a cheque) are recorded against each number. This means the Treasurer/ Gift Aid Secretary does not need the original envelopes to process a HMRC claim.
6. This cash record maintains a clearly identifiable audit trail to the bank paying in slip.
7. If the monies are not banked every week, or the bank/building society/Post Office does not accept part bags of coins, please use a carried forward and brought forward system to maintain this audit trail.
8. Make sure you follow HMRC's GASDS guidance:

"It is important that small cash donations are banked if your charity wants to claim a GASDS top-up. If your charity uses small cash donations to pay for expenses without banking the donations first, you will not be able to claim a top-up (GASDS) payment."

BANKING CASH INTACT

Please do not use your cash collections to reimburse expenses, or use them for petty cash, prior to paying in the monies at your bank, building society or Post Office. HMRC requires a clear audit trail between your cash records and your paying in slips to claim GASDS legally.

DEVICE DONATIONS

Donations of £30 or less from a giving device (not online) are eligible for GASDS, and please ensure these donations are paid directly into the church's bank account.

GASDS RULES AND ELIGIBILITY

Cash and device donations of £30 or less donations can be claimed via GASDS. Many churches rely heavily on their GASDS claims of up to £8,000 of donations per tax year, resulting in a GASDS claim of up to £2,000. If your church is part of a multi-church parish or benefice, with a single HMRC Gift Aid reference, and you are not claiming GASDS for each church, please get in touch.

FURTHER INFORMATION

Please visit the following weblinks:

www.gov.uk/claim-gift-aid/small-donations-scheme

www.gov.uk/government/publications/charities-detailed-guidance-notes/chapter-8-the-gift-aid-small-donations-scheme

<https://parishresources.org.uk/resources-for-treasurers/record-keeping/>

<https://parishresources.org.uk/resources-for-treasurers/giftaid/smalldonations/>

Of course, if you have any questions or queries, please do not hesitate to get in touch using our contact details on the back page of this newsletter.

TOGETHER FOR GOOD: THE £5,000 FUNDING INITIATIVE

Waitrose and easyfundraising have come 'Together for Good' to donate £1,000 to churches and other community organisations. For your chance to receive this funding boost for your church, follow these simple steps:

1. Firstly, [register your church with fundraising platform](#) easyfundraising before 31st October. easyfundraising enables your church to receive unrestricted funding from 8,000 online retailers, including Waitrose.
2. Ask everyone connected to your church to use easyfundraising's platform to shop with Waitrose throughout October. Every time someone shops online at Waitrose, your church will enter the draw to receive one of five £1,000 funding boosts. The more people who shop online with Waitrose, the more chances your church has of winning.

Plus, when your church community shop with Waitrose, they'll raise £10 for your church if it's their first shop, and £1.50 for each subsequent shop they do.*

Top tip: use the free marketing tools easyfundraising provide to share this opportunity with your congregation, clergy, and volunteers.

easyfundraising has been helping good causes and charities to receive unrestricted funding for nearly 20 years. So far, over £55 million has been raised, helping to support communities, keeping organisations open, and bridge the funding gap.

Give your church the chance to receive £1,000; by signing up to easyfundraising today:

www.easyfundraising.org.uk/diocese-of-manchester

* New Waitrose customers can raise £10 on their first shop over £40, existing customers raise £1.50 per shop over £40.



IS YOUR CHURCH STILL USING EASYFUNDRAISING'S ONLINE DONATIONS SERVICE?

Your church needs to take action if it is still using easyfundraising's online donations service to provide a 'donate now' button on your website or A Church Near You page. This is because the service is being discontinued from Thursday 24th October onwards.

Your church's easyfundraising administrator will have

already received an email containing this information.

If your church needs support to set up a replacement online donations service, and subsequently add it to your website or A Church Near You page, please get in touch with Paul Bailey, Diocesan Giving Advisor (see back page for contact details).

NATIONAL LOTTERY HERITAGE FUND ANNOUNCES £100M OF FUNDING FOR PLACES OF WORSHIP

The National Lottery Heritage Fund (NLHF) has announced it anticipates providing funding of £85 million for places of worship over the next three years. Places of worship are strongly encouraged to apply for this funding via NLHF's existing grant programmes, which have been simplified, and [more information on these changes can be found here](#).

NLHF GRANT FUNDING

NLHF grants are provided from £10,000 up to £10m. If you are interested in applying, advice is provided to take your church through the first steps:

1. Explore the [good practice guidance](#)
2. Get inspired by some places of worship [case studies](#)
3. Read the [application guidance](#)
4. Find out what to do next when you are ready - submit a [project enquiry](#) (for funding between £10,000 to £250,000) or [expression of interest](#) (for funding from £250,000 to £10m) to get advice from a local NLHF team

CHURCH OF ENGLAND FUNDING

NLHF has also provided £4.68m for the Church of England's Cathedral and Church Buildings Department's conservation grants over the next five years from January 2025. This funding will help churches to preserve historical features including: stained glass windows, paintings, clocks, bells, organs, and monuments. Additionally, it will be used by the Church of England to offer training and projects to enhance advice and guidance provided to churches. [For more information click here](#).

STRATEGIC INITIATIVES

A specific £15m fund has been created for projects with a strategic impact over the next three years. Currently, there are four Strategic Initiative themes and more information [can be found here](#).

One of the themes is called Heritage in Need: Places of Worship, and applications will be considered for projects that have the potential to make an impact at a

regional or national sector level, and will:

- Proactively tackle long-standing heritage issues at a large scale
- Enable a coordinated cross-territory approach that will strengthen delivery
- Address gaps where proposals are not coming through their NLHF grants programme
- Accelerate new ideas and interventions where a deliberate approach is needed

Therefore, individual places of worship are not eligible for funding through this Strategic Initiative, nor single site applications for capital works.

LISTED PLACES OF WORSHIP (LPW) SCHEME

The [Listed Places of Worship \(LPW\) scheme](#) was introduced by Gordon Brown, former Chancellor of Exchequer, in 2000. The LPW Scheme provides a grant equivalent to the cost of VAT on repair and maintenance work and associated professional fees on listed churches.

The funding is provided by the Department for Culture, Media and Sport. This is presently due to expire on 31st March 2025.

A national campaign is running to ensure this funding is renewed. Churches are being encouraged to write to their MP to explain what the LPW scheme means to them. [You can find your MP's email address here](#).

Additionally, you can also write or send an email to:

The Rt Hon Lisa Nandy MP, Secretary of State for Culture, Media and Sport, 1st Floor, 100 Parliament Street, London SW1A 2BQ, enquiries@dcms.gov.uk

BISHOP'S ORDINATION FUND COLLECTIONS AT CLERGY LICENSING, CONFIRMATION, AND VISITATION

New arrangements have been introduced for collections at clergy licensing, confirmation, and visitation services at our churches.

All in-person donations (e.g. one-off envelopes and open plate) are to be kept by the hosting church and claimed as Gift Aid or GASDS by them. This means the church can use their own Gift Aid envelopes, so they don't need to be requested from the diocese any more.

The diocese would be grateful if churches could continue to encourage people to donate to the Bishop's Ordination Fund. Information on how to do this can be found at www.manchester.anglican.org/support-for-parishes/giving-and-fundraising/donate/. Donations can be made using an online giving page and cheques. A printable Gift Aid declaration is also provided.

Please ensure information explaining how to make an online donation to support the Bishop's Ordination Fund is included in the printed order of service, and shared verbally with the attendees during it.

The instructions shown in the template orders of service for the licensing of new clergy are available to download here www.manchester.anglican.org/support-for-parishes/parish-administration/licensing-new-clergy/. Each one includes a short paragraph and a QR code that can be easily copied and pasted for confirmation and visitation services, and this is provided on the final page of each of the downloads. This wording can be easily amended, if needed.

For ease, an example from one of the orders of service is shown below:

Please support the Bishop's Ordination Fund.

The Bishop's Ordination Fund is used to support those preparing for ordained ministry. To complete a digital donation via a device or find out how to send a postal donation, please scan the QR code or use this website link: <https://bit.ly/3ujOZea>

Thank you.



Paul Bailey

Diocesan Giving Advisor

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**GIVING, GENEROSITY,
& THANKFULNESS**



Please don't forget to follow us on social media and join our Facebook group:



@manchesterdiocesegiftaidlite



@giftaidlite



@mandiocese_giftaidlite



www.facebook.com/groups/diocesefmanchestergiving/



www.youtube.com/@GivingGenerosityThankfulness